

**EAGLEWOOD ASSOCIATION, INC**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 5, 2020**

**Roll call of officers:**

**Present:**

Board members: Taylor Sjostrand, Lisa Silance, and Adam Gabrielson

Excused Absence: Tyler Harder

Operations Manager Mark McAllister and Administrative Assistant Kaye Carleton

**Meeting called to order:** by Association President Taylor Sjostrand at 6:44PM

**Previous Meeting Minutes:** September 14, 2020 Board of Directors' Meeting Minutes were approved

**Reports of Officers:**

**President:** Taylor Sjostrand

- Meeting Protocol
  - Homeowners will be required to sign in at Board Meetings
    - If they choose to speak they will be required to state their name
    - Data will be maintained for social tracing.
- Yearly Plowing and Mowing Contract
  - Taylor and Mark met with the contractor
    - Reviewed performance and shared areas for improvement
    - Offered suggestions for changes to improve efficiencies to increase profit

**Design Committee:** Lisa Silance

- The Design Committee met on September 28, 2020
  - Mark has proposed changing the RV rule to allow year round storage
  - A rule change will be submitted to the committee for discussion
- Judicial decisions are shared with Lisa
  - She was encouraged to share them with her committee

**Judicial Council:** Tyler Harder

- Excused absence

**Treasurer:** Vacant

- Financial Report was given by Mark McAllister

**Secretary:** Adam Gabrielson

- Newsletter
  - Board members were encouraged to submit items to be published on a quarterly basis
  - Articles can be submitted anytime during the quarter

**Operations/Admin:** Mark McAllister

- Collections
  - Briefed on accounts in collections; there are currently 21 accounts in collections with a combined total of \$43,485.38 owed to the association
    - 2 on hold
    - 14 demand letters sent
    - 2 default judgement
    - 1 default judgement hearing
    - 2 settlement offer


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- Long Range Planning Committee
  - The committee met on September 23, 2020
  - Projects discussed were;
    - Trail replacement Sarichef Loop to Eaglewood Loop
    - Drainage Culvert Eaglewood Loop
    - Trail, lights, swale rehabilitation and overlay Kanaga Loop
    - Continue correcting electrical issues
  - Next meeting will be in January
- Audit Committee
  - The committee oversees the operating budget and the capital budget
  - Currently it operates without a charter
  - Mark will draft a charter for Board approval
  - All members also need to sign a confidentiality agreement

**Unfinished Business:**

- Vacant Board Position

Meeting adjourned at 7:18 pm

  
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Adam Gabrielson/Secretary  
Signature/Date 11.9.20

  
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Approved  
Signature/Date 10/9/20